

**Global Community Charter School**  
**Board Meeting Minutes**

December 6, 2017

6:15 p.m. – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on December 6th in the school building at 2350 Fifth Ave., New York, NY*

Call to order

MJ called the meeting to order at 6:04 p.m.

Roll call

In attendance: Mary Jilek (MJ), Annie Flores (AF), Kenita Lloyd (KL), Kate McGovern (KM), Ibrahim Yusuf (IY), James Zika (JZ), Robert Moser (RM), Tope Yusef (TY), Peter Kaufman – on Skype, no video (PK)

Absent: Christopher Buffum, Addy Jeet

Staff: Bill Holmes (BH), Kristan Norgrove (KN), Amy Brown- PYP Coordinator (AB), Lauren Ornelas - Instructional Coach (LO), Sami-Beth Cohen - 4th Grade Team Leader (SC)

Parent Reps: None

Public: None

Public comment

None.

Spotlight Presentation

KN thanked the BOT for the Board Mixer and introduced the staff in attendance.

AB, LO and SC discussed curriculum revisions that are underway with the goal of making it more Common Core aligned. Handouts included 3<sup>rd</sup> Grade ELA Pacing Calendar 2017-18, 3<sup>rd</sup> Grade ELA Standard Across the Year, 3<sup>rd</sup> Grade Unit 3, Sharing the Planet presentation deck.

Minutes

October minutes were approved as distributed with a minor correction to the date in the title.

Strategy & Governance

MJ discussed different board development opportunities that keep coming her way and how to systematically cover them. BOT expressed support.

MJ presented a CAP update from correspondence with Nicole Henderson: “Congratulations! There is no longer a need for a CAP for academic results this year. We are awaiting analysis on other areas where a CAP may be instituted, but for academics, the school appears to be on the right track. Kudos to the board and leadership for all of their efforts! We hope that things continue to improve.” We are awaiting the formal documentation from Nichole.

Academics & Operations

Education & Accountability Committee Report: KM provided highlights from the last EAC meeting including discussion of a Library Media Center Plan, Discipline Policy discussion, official notification of PYP approval and summer program planning.

MJ introduce a discussion about how we are making sure the parents understand the meaning and importance of the IB PYP World School designation.

KN presented ideas about the library / media center and general book needs across the school. BOT discussion ensued.

#### Finance

IY reported on highlights of Finance Committee meeting including a “clean” audit and that the Committee continues to analyze enrollment data to plan for budgetary steps that may need to be taken.

BH presented that enrollment remains relatively steady, lower than planned / budgeted, which will lead to the previously discussed deficit.

#### Academics & Operations

KN presented Discipline Policy and Code of Conduct updates. BOT discussion ensued on level 2 and level 3 items and modifications. RM motioned to approve the revised policy. AF seconds. All in favor. Motion passed.

BH introduced a conversation about GCCS’ use of PowerSchool as a student information system.

KN and BH presented the Fall 2017 Gallup Survey results and their interpretation. BOT discussion ensued on the interpretation of the results amid the major changes that GCCS is undertaking.

BOT discussed various insights drawn from conversations during the Board Mixer earlier.

BH thanked David White and Jasmin Candelario for their effort on the GCCS Dashboard. BH presented the current version of the GCCS Dashboard. BH presented an Interactive District Map functionality created by David and added to our website to support our parents. KM recommended a formal BOT recognition for David.

#### Executive Session

None.

#### Adjournment

MJ adjourned meeting at 8:18 p.m.

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All trustee meetings for the Global Community Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.