

**Global Community Charter School**  
**Board Meeting Minutes**

September 20, 2017

6:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on October 18th in the school building at 2350 Fifth Ave., New York, NY*

**Call to order**

JZ called the meeting to order at 6:30 p.m.

**Roll call**

In attendance: Annie Flores (AF), Kenita Lloyd (KL), Kate McGovern (KM), Ibrahim Yusuf (IY), James Zika (JZ), Peter Kaufman (PK), Robert Moser (RM), Christopher Buffum (CB)

Absent: Addy Jeet, Tope Yusuf, Mary Jilek

Staff: Bill Holmes (BH), Kristan Norgrove (KN)

Parent Reps: Warren Abney, Kendra Brooks

Public: None

**Public comment**

None.

**Minutes**

September minutes were approved as distributed.

**Strategy & Governance**

KN provided update on parental engagement in workshops other after-school functions; identified goal of improving attendance at non-mandatory meetings.

KN identified improvements in code of conduct for student discipline in school. Teachers are being trained in Responsive Classroom, a social/emotional curriculum for correcting children in a way that is respectful.

KL provided Fundraising Task Force Update; the task force recommends that board members make annual contribution of \$500, and that this be memorialized in onboarding process for future board-members.

PK briefed board on Robin Hood literacy program.

AF and KM provided update on the planning for a Board Mixer; the potential date for this mixer will be in December.

### Academics

Education & Accountability Committee Report: PK provided update on students' academic growth. School received Item Analysis and is in process of analyzing data and adapting curriculum.

Chief Academic Officer Report: KN provided overview of instructional coaching; every teacher receives coaching once a week through observation and conversation facilitated by TeachBoost.

KN provided overview of enrollment history and process.

### School Operations & Finance

Finance Committee Report: IY reported on Finance Committee; Finance Committee is analyzing enrollment data to plan for budgetary steps to be taken.

### Adjournment

JZ adjourned the meeting at 8:50 p.m.

---

All trustee meetings for the Global Community Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.