

Global Community Charter School
Board Meeting Agenda

September 19, 2018

6:32p.m. – 8:47p.m. (scheduled 6:30-8:30pm)

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global
Community Charter School (GCCS) held on September 19, 2018 in the school building at 2350
Fifth Avenue*

Call to Order

JZ called the meeting to order at 6:32 p.m.

Roll Call

In attendance: Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); James Zika (JZ), Peter Kauffman (PK), Ibrahim Yusuf (IY); Christopher Buffum (CB)

Staff: Bill Holmes (BH), Kristan Norgrove (KN)

Public: None

Public Comment

None

IY moved to approve the September BOT meeting minutes as distributed. CB seconded; All in favor. Motion passed.

Staff Retention Bonus

JZ introduced discussion of Staff Retention Bonus and eligibility requirements.

RM introduced the following motion:

Motion to authorize payments of 2018-2019 Longevity of Service bonuses from the Staff Retention Reserve Fund as follows:

- For employees who reach their 3 year anniversary with GCCS during the 18-19 school year a bonus payment of \$1,500. There is no certification requirement for this 3 year Longevity of Service bonus.
- For employees who reach their 5 year anniversary with GCCS during the 18-19 school year and, are either a) in job roles that do not require certification or b) are in job roles that require certification and HAVE OBTAINED their required certification, a bonus payment of \$3,500.
- For employees who reach their 5 year anniversary with GCCS during the 18-19 school year, are in job roles that require certification and HAVE NOT OBTAINED their required certification, a bonus payment of \$1,500. If required certification is obtained in the 18-19 school year, the employee will receive an additional \$2,000. If the employee obtains their required certification after the 18-19 school year, they will be eligible to receive the additional \$2,000 based on the availability of the Longevity of Service bonus program in future school years.
- For employees who reach their 7 year anniversary with GCCS during the 18-19 school year and, are either a) in job roles that do not require certification or b) are in job roles that require certification and HAVE OBTAINED their required certification, a bonus payment of \$5,500.
- For employees who reach their 7 year anniversary with GCCS during the 18-19 school year, are in job roles that require certification and HAVE NOT OBTAINED their required certification, they will not be eligible for a Longevity of Service

bonus until they obtain their required certification. If required certification is obtained in the 18-19 school year, the employee will receive a bonus payment of \$5,500. If the employee obtains their required certification after the 18-19 school year, they will be eligible to receive the bonus payment of \$5,500 based on the availability of the Longevity of Service bonus program in future school years.

These Longevity of Service bonus payments, reflected in an employee's annual employment agreements, are payable in the September 30, 2018 pay period or the pay period following their employment anniversary date and/or meeting any certification requirements if applicable, whichever is later.

After making the anticipated 2018-2019 Longevity of Service bonus payments, the remaining balance in the Staff Retention Reserve Fund will be \$67,500 as the Board has authorized 17-18 payments of \$36,000 and 18-19 payments of \$37,500 plus \$4,000 contingent on certification.

RM moved to pass the motion; MJ Seconded all in favor. Motion passed

School Media Center

BH provided overview of developments for the school Media Center.

RM Introduced the following motion:

Motion to authorize an immediate drawdown of \$149,800 of the Media Center Reserve Fund for the lease purchase of Chromebooks and furniture as well as other supplies and equipment for the Media Center as were approved at the July 27, 2018 Special Meeting and August 15, 2018 Board Meeting. This amount is exclusive of the cost of financing which will be funded from the annual operating budget. These funds will be transferred to a special account managed by the COO and Finance Committee and will be used to pay the monthly lease payments over 36 months for the Chromebooks and 60 months for the furniture. The remaining balance in the Media Reserve Fund after this drawdown is \$50,200

KM Seconded all in favor. Motion passed.

Strategy and Governance

JZ presented to the BOT the candidacy of Megan Eiss-Proctor. JZ introduced the following motion:

On September 19, 2018 The Global Community Charter School Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Megan Eiss-Proctor as a final candidate to its Board of Trustees, with a term expiring on August 31, 2021, pending approval by SED. The resolution approving Megan Eiss-Proctor is formally adopted upon SED's approval.

PK Seconded. All in favor. Motion passed.

JZ led discussion of Benchmark 1 (Test Scores and Student Achievement) in the context of the renewal application. The deadline for the submission is October 15. The BOT will review the draft of Benchmark 1 prior to the submission deadline. The Public Hearing is scheduled for October 3, and the Renewal Site Visit is scheduled for November 28-29.

KM briefed board on the efforts of the Fundraising Task Force. The BOT affirmed its commitment that Board Members make an annual give/get contribution of \$500. The expectation is that all trustees will meet this commitment by 12/31/2018.

Finance

IY provided overview of Finance Committee Report, including a review of the impact enrollment has on the budget.

Academics and Operations

KN reviewed the state test scores with the BOT. Achievement rose from previous year in ELA, Math, and Science. KN shared the academic team's thought process on goal-setting for the upcoming year with the test results in mind.

KN briefed the board on the role of PYP coordinator. The new PYP coordinator will be joining GCCS in the coming months.

BH discussed issues of bussing and transportation for the current school year and school lunches.

Other Board Business

JZ led discussion of BOT survey and evaluation plan. The survey results indicated opportunities for the board to develop.

JZ Adjourned the meeting at 8:47PM.

All trustee meetings for the Global Community Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.