

Board Meeting Agenda
Global Community Charter School

October 16, 2019

6:39p.m. – 8:29p.m. (scheduled 6:30-8:30pm)

Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on October 16, 2019 in the school building at 2350 Fifth Avenue.

MJ called meeting to order at 6:39 PM

Roll Call

In attendance: Mary Jilek (MJ); Christopher Buffum (CB); Rob Moser (RM); Kate McGovern (KM)

By Skype: Ibrahim Yusuf (IY)

Staff: Bill Holmes (BH); Kristan Norgrove (KN)

Public: Dan Pasek (DP), Nora Clancy (NC) and Kendra Brooks (KB)

Public Comment: None

RM moved to approve minutes from the September BOT meeting. KM seconded. MJ, CB, IY in favor. None opposed. Motion passed.

Items For Vote

Admissions Policy Update

BH briefed the Board on changes to the School's Admission's Policy. The Policy will be updated with respect to the school's support for students with disabilities. The updated Policy will contain additional optional questions that will provide insight on the applicant's profile. The BOT will review the finalized version of this Admissions Policy at the November BOT meeting.

Retention Bonuses from Board Reserve

RM Made motion to authorize retention bonus payments to eligible teachers. MJ seconded. KM, CB in favor. IY abstained. Motion passed.

Finance Committee Update

IY reviewed updates from the Finance Committee meeting. The Finance Committee received an overview of the audit from MMB and draft audit documents. The School has already addressed the adjustments laid out. The Finance Committee discussed a potential line of credit available for non-profits and small schools. The Finance Committee will continue to study the potential application for this line of credit and revisit at the next meeting.

Academics and Operations

Pre-K Reports

KN reported on the state of the School's pre-k program. The program has been successful so far. KN reports the teachers are implementing effective pedagogy, such as displaying student work throughout the room.

Media Center Update

KN reported on use of the Media Center. Students are currently using this space, and are gaining instruction in how to use the Media Center. Students are also taking ongoing iReady assessments, which will affect use of the Media Center. KB added, from the parents' perspective, that many parents have expressed interest and enthusiasm for the media center.

Operations Report

BH reviewed enrollment statistics. The School currently has 425 students enrolled. BH led discussion of student retention efforts.

Facilities Consulting Support

BH brief the BOT on services provided by Matter Real Estate, which assists with complex real estate projects, including school growth. This consultancy could help the School make strategic decisions in respect to its vision.

Middle School Program

DP discussed next-steps on preparing a proposal for a Middle School. MJ noted the BOT has made it clear to the School's authorizers that GCCS aspires to grow to include a middle school. The School will also work to strengthen support within the community for this project. MJ added that this project would be implemented no earlier than School Year 2021-22.

NC provided overview of information she is compiling to detail the School's curriculum overview. She noted the hard deadline for submission as December 15. The BOT has already approved the decision to expand, but will need to provide a finalized budget and supporting documents such as an updated Organization Chart. NC made note of Key Design Elements and how they may evolve as the school grows.

EAC Update

KM gave the BOT an update on the progress of the School's baseline assessments using iReady. The School experienced technical difficulties that negatively impacted the School's ability to gather baseline data. The EAC discussed the goal of using data to inform instruction. KM also noted the need to focus academic support for K-2 grades.

Academics Report

KN briefed the BOT on the Academic Goals for School Year 2019-20. One of these goals centers on Nurturing the Whole Child and can be accomplished through implementing the RULER program developed at Yale.

Strategy and Governance

BOT Recruitment Update

KM provided update on efforts to recruit Board Members using BoardServe and BoardAssist.

New BOT Google Drive

CB updated the BOT on a newly organized Google Drive the Board will use. This Drive will contain the documents and archives from the previous Drive as well as all future BOT documents.

Fundraising Task Force Update

KM led discussion of School fundraising efforts. The Task Force had discussed potential development partnerships, but is examining other options as well.

MJ reminded the BOT of the School's upcoming Harvest Fest on November 21.

MJ adjourned the meeting at 8:29 PM

All trustee meetings for the Global Community Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.