

**Board Meeting Agenda**  
**Global Community Charter School**

September 18, 2019

6:40p.m. – 8:37p.m. (scheduled 6:30-8:30pm)

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on September 18, 2019 in the school building at 2350 Fifth Avenue.*

JZ called meeting to order at 6:40 PM

Roll Call

In attendance: James Zika (JZ); Christopher Buffum (CB); Rob Moser (RM); Kate McGovern (KM)

By Skype: Mary Jilek (MJ); Peter Kauffman (PK)

Staff: Bill Holmes (BH); Kristan Norgrove (KN)

Public Comment: N/A

KM moved to approve minutes from the August BOT meeting. RM seconded. JZ and CB abstained. All others in favor. Motion passed.

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**Spotlight: 5<sup>th</sup> Grade Program**

KN briefed the BOT on the 5<sup>th</sup> grade's programming, including an overnight trip to Camp Mason. Additionally, the 5<sup>th</sup> grade has introduced new electives to better align with the school's PYP curriculum. These electives include Baking, Journalism, Graffiti, Soccer, Drumming, Art, and French. This programming will increase student autonomy.

**Strategy and Governance**

Board Handbook Review

MJ led discussion of the Board Handbook. Some dates were changed and the BOT Give/Get has been updated. JZ noted a slight edit for accuracy to information about the K-5 Spanish curriculum.

BOT Self-Assessment Survey

JZ updated the BOT on the forthcoming Self-Assessment Survey. The Executive Committee has edited earlier versions of this survey in order to consolidate. JZ noted the intent to send out this survey to the full BOT next week and review results at the October BOT meeting.

Fundraising Task Force Update

KM reviewed updates from the Fundraising Task Force. BH spoke briefly about potential future fundraising partnerships and a two-year fundraising proposal the School has received. BH will evaluate courses of action for future fundraising partnerships to measure against this proposal.

KM also highlighted that the School is hoping to bring an intern into the school to help with discrete projects; this opportunity would also provide early-career development based on the intern's goals and expectations.

## **Academics and Operations**

### EAC Report

KM led discussion of School Year 2018-19 Academic Goals. The data on Goals 1-2 are still being fleshed out; the school will continue to prioritize Goal 3, Developing Community Partnerships, on which the School developed a foundation during School Year 2018-19. 2019-20 Academic Goals are still being developed.

### CAO and COO Report

BH reported on the Summer School program. The program assessed literacy using the F&P assessment. 92% of students maintained or improved their literacy level without "summer slide." KM noted the importance of continuing to maintain data on the impact the Summer School program has, in order to inform future decisions around the program.

KN briefed the Board on the pre-K program. There are currently 16 students enrolled.

KN reported on Back to School events, including a barbecue and open-house. Back to School Night is upcoming (KN noted turnout for Back to School Night was high last year).

BH led discussion on the school policy for Students with Disabilities. The BOT will vote on an update to this policy at the October BOT meeting.

KN reported on updates to the Media Center. The pre-K had used the space on an interim basis, but otherwise the Media Center is ready to be fully operational for the 2019-20 school year.

BH briefed updates to the Afterschool program. There is strong enthusiasm for this program; enrollment is capped at 20 students per grade in order to adequately staff the programming.

### Academics

KN briefed results of the 2018-19 state tests. The School outperformed the district, and scores improved by 11 and 16 percentage points in ELA and Maths respectively.

KN also led discussion of Academic Goals. These goals are still in draft form, but will be finalized by the October meeting.

### Operations

BH provided an update on enrollment. There are 427 k-5 students enrolled. The finance committee will continue to analyze enrollment data.

BH reported that a third-party that had been interested in using GCCS space on weekends has withdrawn their request. BH will continue to move forward with developing a comprehensive policy on third-party use of space.

BH led discussion on facilities and venues for potential growth in the future. BH is studying different spaces as they currently exist and can be developed, and will update the BOT as he learns more about costs and value of long-term development possibilities.

JZ reminded the BOT that the school's Harvest Fest on October 24 at 4:00 PM.

JZ adjourned the meeting at 8:37 PM

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All trustee meetings for the Global Community Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.